



COMMUNITY COLLEGE
OF RHODE ISLAND

Office of Human Resources

EXECUTIVE POSITION AVAILABLE

POSITION: Vice President for Academic Affairs

REPORTS TO: President

SALARY: Commensurate with education and experience

RESPONSIBILITIES:

Reporting directly to the president, the vice president is a member of the college's senior management team and is responsible for providing vision with academic and administrative leadership in the areas of educational policy, instructional planning, program review, academic personnel actions, faculty development and resource planning and allocation.

The vice president also carries responsibility for advancing the college's educational initiatives involving intercollegiate articulation, developmental education and learning resources systems. The vice president must have the ability to lead, inspire and execute the vision and strategy of the college.

The vice president must have the ability to build and maintain strong and collegial relationships with students, faculty, staff, administrators, alumni, members of our governing board, the legislature and executive branch. Comfort with making data-driven decisions is essential. A sense of humor, perseverance and commitment to the community college mission are required.

QUALIFICATIONS:

- An earned doctorate from a regionally accredited institution, along with significant (at least 10 years) senior-level academic, administrative and leadership experience serving a diverse student population, preferably in a multi-campus, unionized college.
- A participatory leadership style and effectiveness as a team player. Evidence of inclusive and decisive leadership in higher education. Ability to resolve conflicts and build consensus. Effective internal and external relationship-building skills. Commitment to and capacity for working effectively within a collective bargaining environment. Comfortable delegating authority and comfortable with shared governance.
- Success driving change and solving problems creatively.
- Strong strategic planning, budget development and assessment and personnel development skills. Success with aligning fiscal resources with academic programs and with developing and implementing academic plans that link strategic initiatives with operating and capital resources.

Knight Campus

400 East Avenue, Warwick, RI 02886-1807 P: 401.825.2311 F: 401.825.2345

QUALIFICATIONS (Continued):

- Expert knowledge and experience with effective teaching and learning strategies. A learner-centered philosophy with experience in innovative distance learning, classroom management, mobile applications, etc. Experience with remediation.
- An outcomes orientation with a passion for student success.
- Experience with blending traditional and innovative educational delivery formats.
- Expertise in curriculum development and assessment in changing times.
- Knowledge of trends and issues in community colleges and in higher education.
- Experience monitoring and evaluating course enrollment trends and quality and effectiveness of academic programs.
- Technologically savvy and knowledge of uses of technology in the classroom. Experience with the use of an ERP system in higher education required (Ellucian's Banner system preferred.)
- A strong sense of integrity and tolerance for differing points of view.
- Excellent oral and written communication skills and research and presentation skills.
- A minimum of five years of teaching experience.
- Experience with multiculturally diverse populations.
- Demonstrated experience in academic accreditation.
- Community service involvement.
- Active in academic leadership organizations, with an outstanding professional network.
- Experience recruiting tenure and adjunct faculty.

HOW TO APPLY:

To apply for this position, please go to CCRI's online recruitment site at <https://jobs.ccri.edu> and complete the online application. In addition to the application, a cover letter, resume and contact information of three references must be attached at the end of the application. Finalists will be asked to provide official college transcript(s).

APPLICATION PERIOD:

Review of applications will begin in January and will continue until the position is filled; however, to ensure full consideration, complete application materials should be received by January 31, 2013.

If you need assistance with the online application process, please contact Human Resources at 401-825-2311.

CCRI is an Equal Opportunity / Diversity Employer.

Any individual with a disability who requires assistance in the application process should contact CCRI at (401) 455-6011 prior to the close of the application period. TTY: (401) 825-2313. All requirements are subject to possible modification to reasonably accommodate individuals with disabilities. Some requirements may exclude individuals who pose a direct threat or significant risk to the health and safety of themselves or other employees. This job description in no way states or implies that these are the only duties to be performed by the employee occupying the position. Employees will be required to perform any other job-related duties requested by their supervisor.